

Lourdes Matha College of Science and Technology & Lourdes Matha Institute of Hotel Management & Catering Technology

Lourdes Hills, Kuttichal, Trivandrum 695574

0472-2853330, 2851348

Assisi Hostel - 0472-2853922

St. Bridgets Hostel Kattakada– 0471-2293933

Girls Hostel Rules

ADMISSION

LMCST/LMIHMCT Students, who want admission to the hostels must apply for the same in prescribed admission form (available from the college office) with two passport size photographs, before May 30th every year, with an admission fee of Rs. 250/-. Their applications will be scrutinized in the college office and admission will be given only on the recommendation of the Principal based on their previous academic performance.

Students, whose residence are not on routes of LMCST/LMIHMCT buses, are eligible for admission in College Hostels. Presence of Parents/Guardians is compulsory at the time of admission.

Admission to Hostel will be for one year only and in no circumstances, the room rent / caution deposit will be refunded, for early vacating of Hostel. Caution Deposit will be refunded only after the completion of the course.

FEES

- (i) Room Rent : Rs.1500/- p. m
- (ii) Boarding/Mess Charges : Rs. 2500/- p. m
- (iii) Caution Deposit: Rs. 5000/- (To be refunded only after the completion of course).

Room rent for 12 months (Rs.18000/-), Advance towards Boarding/Mess charges for one month (Rs. 2500/-) and Caution deposit (Rs. 5000/-) should be remitted in advance at the time of admission.

Hostellers should pay the Boarding charges on or before the 10th of every succeeding month, together with the approved mess reduction form for the previous month, if any. After the last date, Rs. 50/- will be fined for each day, and after 20th the fine will be Rs. 100/- per day.

BEHAVIOUR AND DISCIPLINE

Hostel is a second home to the students. It should facilitate to mould the Students as “Excellent Academic Professionals with good discipline and right attitude”.

Students have to make necessary entries in the “Movement Register” before leaving the hostel and on coming back.

All inmates are expected to maintain at all times, personal cleanliness befitting the decorum of a future professional and should be decently dressed. All are expected to maintain the rooms and common areas in a presentable, neat and tidy condition always.

Smoking, use of alcohol or any other such intoxicants is totally prohibited in Hostel and in Campus.

Ragging in any form is prohibited by law (Kerala prohibition of Ragging Act 1998 section 3 which makes ragging Punishable)

Hostellers must return to the hostel by 6.30 pm everyday and are not allowed to leave the hostel before 6 am.

Residents at all times are expected to conduct themselves with regard to the comfort and convenience of other residents. No resident is allowed to indulge in any activity in his room which may cause disturbance to others. Playing of games and other loud and noisy activities in the corridors or hostel premises is strictly forbidden.

In case of any unacceptable behavior by the roommate, the other roommate must report it to the Warden or college authorities.

Laptop is permitted only in the common room with the consent of concerned HOD / Principal

Students are not allowed to use personal private vehicles for local use while they are in hostel.

CLASS AND STUDY

Without prior permission, no one is permitted to stay back in the hostel, during class time or any special programmes in the college.

Every body should observe strict silence during study time.

No combined study is allowed in the hostel Living rooms. Extra facility will be provided for combined study on request.

Hostel students are permitted to go home only once in a month. For exemptions, Parents or Guardians should request to the Warden personally. Out pass information of students will be sent as SMS to parents' mobile immediately.

The leave of absence from the hostel is to be intimated to the Warden in advance. Normally mess reduction will be allowed to the hostellers only when the college is not working continuously for more than 4 continuous days.

RECREATION

Students can watch TV only during the free time, as notified by the Warden. (During morning time News only is permitted).

Nobody is allowed to use TV or music system in their rooms. Rooms are meant for study and rest only.

Parties, social or batch gatherings in the hostel complex are not permitted without the prior and written consent of the Warden.

UPKEEP OF THE HOSTEL

Personal utilities like plates, spoons, glass, bed, pillow, buckets, mugs, etc. should be brought by each student.

Common hostel furniture must not be moved without the permission of the Warden.

Willful damage to the Hostel property and equipments will have to be compensated for which the decision of the Management shall be final. Pasting of posters and notices on walls or disfiguring the building and campus in any form are punishable. Damage inside the room will be fined to the inmates of the room, in case the concerned person could not be identified. Any damages in common areas will be charged to all inmates. Such fines should be remitted to the College office with the monthly mess bill.

Switch off the lights/fans and close the bathroom water taps when not in use.

All students residing in the hostel should leave the keys of their rooms in the cabinet provided in the hostel.

VISITORS

Visitors including parents, relatives & friends are allowed only into the visitor's area of the hostel during the Visiting hours.

Hostellers are not allowed to take the visitors inside the hostel building. They should be accommodated only in the visitor's room. Prior permission of the Warden should be obtained for all visits.

SECURITY

Safety of the belongings will be the sole responsibility of student only.

Hostellers are not permitted to change rooms or sleep anywhere other than in their own rooms.

Possession, distribution and use of fire-arms, lethal weapons(including air gun), contraband drugs, alcohol, toxic and hazardous material are strictly prohibited in the hostel.

Hostellers should obey the directions of securities

SERIOUS OFFENCES WHICH CAN CAUSE FINE/SUSPENSION/DISMISSAL

Repeated absence from college/hostel without permission

Ragging or any other indecent activities

Serious act of dishonesty

Physical assault and manhandling.

Use/possession of alcohol, cigarettes, and intoxicating drugs

Use/possession of mobile phone when not permitted

Playing cards inside hostel

Use/Possession of pornographic CDs or Memory cards and similar printed materials

TELEPHONE USAGE

Mobile phones will be permitted inside the Hostel from 7.30 pm to 8.30 pm. If the rule is violated, heavy fine will be imposed. Multimedia Phone is not permitted.

Incoming land line connection will be made available in the hostel between 6.00 am to 10.00 pm.

FOOD

A Mess Advisory Committee with the Warden as Chairman and three student representatives as members will take decisions on all matters connected with the mess.

Food serving time

- i.) Breakfast : 7.00 am to 8.00 am
- ii.) Lunch : 12.00 noon to 1.15 pm
- iii.) Evening Tea : 4.15 pm to 4.45 pm
- iv.) Dinner : 7.30 pm to 8.30 pm

REVISION OF RULES AND REGULATIONS

The Management reserves the right to revise the rules and regulations from time to time and will keep the hostellers informed of any change on the hostel notice boards. Ignorance of rules will not be accepted as an excuse.

All inmates are expected to contact the Warden for redress of any grievance during their stay in the Hostel.

Declaration

I/We..... do hereby undertake that I/We shall obey the rules and regulations of the hostel framed by the Hostel & College authorities from time to time.

Name & Signature of Student

Name and Signature of Parent.

Place:

Date: